

Effective June 30, 2016\* Debtor's attorney or the debtor, if self-represented must upload a completed "341 Meeting of Creditors Adjournment Request Form" (See, [www.standingtrustee.com/forms](http://www.standingtrustee.com/forms)) to [www.13documents.com](http://www.13documents.com) in order to request an adjournment of the Meeting of Creditors. The Trustee's office may reschedule the Meeting of Creditors up to two (2) times. Additional adjournment requests will be scrutinized for reasonableness in the context of the case and may be denied.

The Meeting of Creditor Adjournment form must be fully completed by the party seeking the adjournment and **MUST NOT** be **scanned**. Upon receipt of the properly completed adjournment request form, the Trustee will indicate on the form if the request has been granted or denied and will respond to the email address provided on the form with the determination.

Please note the Trustee may move to dismiss the Chapter 13 case for Debtor's failure to attend the §341(a) meeting of creditors as required by 11 U.S.C. §343 or for failure to provide filed Federal tax returns or sixty days pre-petition pay advises as required by 11 U.S.C. §521(a)(1)(B)(iv), §521(e)(2)(B) and FRBR 1007(b)(1)(E) and 4002(b)(3), as amended by the General Order dated October 16, 2005.

\*As amended August 23, 2016.