

# NOTICE TO THE BAR

**September 1, 2017**

Effective June 30, 2016 (as amended September 1, 2017), a debtor's attorney or debtor, if self-represented, seeking an adjournment of the 341 Meeting of Creditors must upload a completed "341 Meeting of Creditors Adjournment Request Form" to the Trustee at [www.13documents.com](http://www.13documents.com). The form is available on the Trustee's website at [www.standingtrustee.com/forms](http://www.standingtrustee.com/forms).

The "341 Meeting of Creditors Adjournment Request Form" must be fully completed by the party seeking the adjournment and **MUST NOT BE SCANNED**. Upon receipt of the properly completed Adjournment Request Form, the Trustee will process the request and docket the determination.

The Trustee's office may grant one adjournment of the originally scheduled 341 Meeting of Creditors. Any additional adjournment requests without court approval will generally be denied. An adjournment request will not be considered until the Trustee has received proof of income and a copy of the filed federal tax returns as required by 11 U.S.C. § 521(a)(1)(B)(iv) and § 521(a)(2)(A), and FRBP 1007(b)(1)(E) (as amended by General Order dated October 6, 2005) and FBRP 4002(b)(3).

Failure to appear at the 341 Meeting of Creditors for examination pursuant to 11 U.S.C. § 343, failure to provide 60 days of pre-petition pay advises (or other evidence of income for that period), or failure to provide a copy of the federal tax return for most recent tax year ending immediately before commencement of the case, may prompt the Trustee to file a motion to dismiss the Chapter 13 case. 11 U.S.C. 521(e)(2)(B).